The Medical Emergency Relief international (Merlin), announces that it has a vacancy for the position of:

**JOB DESCRIPTION**

**Job Title:** Community Mobilizers  
**Band:** 6  
**Reports to:** Project Coordinator  
**Supervises:** None  
**Location:** Monrovia with constant field visits  
**Working Hours:** Monday to Fri 08.00am – 5.00pm (to a maximum of 48 hrs a week). Saturdays, Sundays and Holidays upon request

**Overall mission**
To support and supervise health care activities in Merlin’s supported Hospital.

**Responsibilities and duties:**

**Responsibility 1: Creation of community awareness**
- Hold community sessions and meetings to educate the community of the usage and advantage of using solar systems both at the facility and community level
- Design IEC/BCC materials for the usage of solar systems and linkages to more effective and efficient health service provision and disseminate this widely into the community ensuring wide coverage
- Collaborate with health authorities at the district and county level and with the respective communities in the awareness creation

**Responsibility 2: Support the implementation of Renewable solar system**
- Together with the District Health Teams and other NGOs working in the area, identify and map the physical locations of the health facilities to benefit from the solar panel project
- Identify security focal points in the community in liaison with the community chiefs and leaders and the technical officers
- Participate in the sensitization of the security focal points on their role as well as assist in their orientation into the programme
- Collaborate with health authorities at the district and county level and with the respective communities in the putting in place security arrangements for the solar panels and equipment

**Responsibility 3: Support training and capacity building activities**
- In coordination with the community traditional chiefs and leaders, and together with the Technical Officers, coordinate trainings for the maintenance and repairs focal points in the maintenance and upkeep of the solar system
- Facilitate the identification and set up of the training venues, including the logistical aspects for the same
- Together with the technical officers,

**Responsibility 4: Coordination and Networking**
• Coordinate all the county activities pertaining to Renewable solar energy awareness activities in close collaboration with the CHT

Responsibility 5: Others
• Provide written and concise reports for all the training and community outreach activities
• Monitor and analyze the trends in the patients attendance and referral systems to provide information and reports regarding linkages between solar systems and enhanced healthcare provision
• Provide monthly reports to the Project Coordinator on all activities undertaken
• Perform any other tasks as required by line manager or technical manager.

Responsibility 6: Support to Solar Installer
• Coordinate with the Senior Installation Technician on field challenges
• Provide information on health facility roof structure
• Provide information on accessibility on roads leading to health facilities: broken bridges, impassable roads, distance/walking time from broken bridges/impassable roads to health facilities.

As MERLIN is working in a constantly changing humanitarian aid environment, reasonable specific work duties may be requested that may not fit into the above job description, but which will help promote over all programmes goals and aims. Similarly while work on weekends will not normally be required, requests to do so should be regarded as falling within the 48hr working week stipulated within Merlin’s standard working contract, of which this job description forms a part.

Requirements

Essential Requirements
• Degree or Diploma in Sociology from a reputable institution
• More than 2 years experience in community development or mobilisation with a reputable organisation in Liberia

Desirable Requirements:
• Ability to prepare project reports
• Teamwork
• Experience working in rural Liberia
• Working knowledge of the respective language of the communities

Desirable
• Recognized electrical installation qualification
• Experience in using HF radio systems

To apply for this position
Interested candidates are invited to address application letters to The HR Department Merlin- Liberia, Merlin Building, Between 15th & 16th Streets, Russell Avenue, Sinkor, Monrovia, Liberia· mentioning “application” on the envelope or by email- at jobs@merlin-liberia.org with an up-to-date CV including 3 referees (preferably former or current employers) on or before Friday 18th October 2013 at 5:00PM. The envelope should be clearly marked with the words “Community Mobilizer.

Merlin is an equal opportunities employer, therefore women are encouraged to apply for this position