



## JOB VACANCY ANNOUNCEMENT

AccessBank Liberia is currently looking for an experienced, dynamic, independent and self-driven person for the position of **Compliance Officer**. This position is located at the Head Office. The selected applicant will work with the Compliance Team and report directly to the Head of Compliance.

Compliance's role is to ensure that the Bank is in line (complies) with all internal and external banking requirements, i.e. standards from the CBL as well as from ministries, AccessHolding Group. This includes but not limited to:

- Systematic monitoring of the application of internal and external rules, policies, procedures and regulations
- Assuring that the high quality standards set by management
- Monitoring of the regulatory environment (CBL, Compliance framework etc.)
- Informing management of any developments (changes) in regulations
- Being responsible for regular communication and correspondence between regulators and AccessBank Liberia
- Maintaining ethical banking practices
- Regularly analyzing of developments in the banking industry and their implications for the Bank

### **Minimum requirements & qualifications:**

- University Diploma in Accounting or Business Administration (Compliance knowledge is an advantage)
- Minimum of two-year work experience.
- Solid reading and writing skills (in English) as well as computer literacy
- Honest person who is strong in paying attention to detail, is self-motivated and showing ability and willingness to learn and improve continuously
- Good understanding of the banking environment
- Analytical thinking and ability to transfer messages

If you are interested and fulfill the above mentioned requirements, please send your application, as well as your cover letters and CV including testimony of all relevant documents to the Human Resources Department, AccessBank Liberia, 20th Street Sinkor, or via email:

[hr@accessbank.com.lr](mailto:hr@accessbank.com.lr) Deadline for this vacancy is **Friday, April 30, 2021**.