Title: Gender and Advocacy Officer
Duration: 7 months with possible extension
Duty station: Paynesville with frequent travels to project locations
Reports to: Gender Coordinator

Purpose of the position:
Gender Advocacy Officer will support Youth Crime Watch of Liberia’s efforts to implementing safeguarding and protection measures in its project activities as the organization serves people and communities. The Gender and Advocacy Officer will advocate, lead YCWL’s campaigns and work with stakeholders including policy makers to ensure that individuals, especially vulnerable population, i.e., boys, girls, women are not vulnerable to exploitation and abuse. Support and advocate for Partnership campaigns such as End Violence Against Children (EVAC). Ensure strong partnership with donors/project partners working and engaging directly with field teams, consistency and quality in programming, as well as supporting coordination for advocacy on girl’s and women’s protection and empowerment. Will also support the implementation of transformative change for women and adolescent girls in project operation areas. Under guidance of the Gender Coordinator, the post holder plans, implements and monitors transformative change for women and girls related program at field level.

Gender and Advocacy Officer
will be working under the direct supervision of Gender Coordinator responsible for the Gender Portfolio. Duties and responsibilities will be as follows:

Major Responsibilities:
- Work with Gender Coordinator for a harmonized implementation of protection and GBV project activities across locations in which YCWL implements projects;
- Provide technical support to project team in developing and or implementing a multi-sectoral and coordinated Protection (child and adult) and GBV prevention and response programme to include referral and reporting mechanisms, information sharing, coordination, and monitoring/evaluation.
- Ensure that the design and implementation of all YCWL project activities protect the rights of all population especially women, boys and girls and that interventions are tailored to their different needs;
- Implement transformative change for women and adolescent girls' project activities
- Liaise with Gender Coordinator to Prepare & submit the final concept notes, monthly report and progress report.
- Assist Gender Team in facilitating trainings at community level
- Provide oversight for programme monitoring including setting up of protection and accountability mechanisms.
- Take lead in the development and implementation of programmes and activities aimed at increasing Girl Child/Female participation and involvement in Youth Crime Watch of Liberia (YCWL) project activities as well as their improved access to services;
- Develop and revise training materials according to local context and conduct relevant Protection and GBV training sessions for partners, local authorities, YCWL staff and other stakeholders.
- Conduct orientations and refresher trainings to staff, local volunteers and contracted workers who directly interact with adults and children on safeguarding measures, monitor implementation and ensure compliance.
- Identify and promote culturally appropriate/relevant interventions geared towards improved physical and reproductive health, social skills and self-sufficiency of target beneficiaries.
- Support in the identification of extremely vulnerable girls and young women for appropriate support or referral to other actors for services not offered at YCWL.
- Work within the development team, in particular the Be the Change Academy project, Girls in ICT, Girls in Charge to ensure that a sound gender analysis informs programme design and management, and identify strategic actions to be undertaken to improve the quality of programme implementation.
- Work with local communities and stakeholders to promote protection and empowerment of women and adolescents.
- Give support & direction in designing, planning & implementation of YCWL women and girls empowerment, SGBV and other protection activities including development of project proposal, concept notes & sector publications.
- In collaboration with Protection Unit and Led Protection Organizations, working group members, support the development of advocacy activities to raise awareness on Protection and Gender Based Violence including the 16 Days of Activism.
- In collaboration with other actors, assist in developing initiatives to ensure regular and consistent advocacy and empowerment of women and adolescents.

**Qualifications: Education/Knowledge/Technical Skills and Experience**

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- At least an Associate Degree in any in related field such as Social Work, Mass communication Gender Studies, Development Studies, Sociology. Bachelor Degree is an added advantage.
- Experience in managing similar projects including familiarity with technical assistance and capacity building components.
- Proven track record in engaging with government ministries and other stakeholders.
- Proven track record as a staff and community trainer and capacity builder in Gender and Development, prevention and response to GBV and other harmful cultural practices.
- Proven ability in integrating Gender in sector specific project cycle.
- Good understanding and working experience of development, advocacy and emergency affairs approaches.

**Key Competencies/Attributes:**

- Experience in training and advocacy.
- Understanding of gender norms and the contribution of cultural and religious social teachings towards gender justice, protection, safety and elimination of violence, in particular against women and girls.
- Must have good oral and written communications and relationship skills.
- Ability to take initiatives, team player who is able to work with minimum supervision.
- Good computer skills in MS office (Excel, word, PowerPoint), Skype, WhatsApp etc.
- Working Environment / Conditions:
  - Work environment: Project-based with frequent travel in project intervention areas.
  - On call: Available as required.

**How to Apply**

Interested persons should please submit their applications electronically to info@ycwliberia.org. Please attach up-to-date CV of no more than 3 pages along with three references. Deadline for application is July 30, 2020. ONLY ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

**Due to the urgency of this position, applications will be processed on a rolling basis.**