



REPUBLIC OF LIBERIA
LIBERIA AGENCY FOR COMMUNITY EMPOWERMENT
(LACE)



VACANCY ANNOUNCEMENT

YOUTH OPPORTUNITIES PROJECT (YOP) ID #:P146827 –CN#:5621-LR

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

P146827

Credit No.: 5621-LR

ASSIGNMENT TITLE: ANNUAL BENEFICIARY SATISFACTION SURVEY

Project Name: Youth Opportunities Project (YOP)
Project Component: Productive Public Works and Life Skills Training
Location: 15 Counties
Timeframe: Two months

Background

The Government of Liberia, with support from the World Bank, is implementing the Youth Opportunities Project (YOP). The project development objective is to improve access to income generation opportunities for targeted youth and strengthen the Government's capacity to implement its cash transfer program. Productive Public Works (PPW) and Life Skills Training is a major component of the project targeting 10,000 rural youth beneficiaries aged 18-35 years in a phased manner over five years in all fifteen (15) Counties. This component is implemented by LACE and its objective is to support vulnerable youth in rural areas to engage in income-generation activities through productive public works and Life Skills Training.

Phase one implementation of this component began in 2018 with 3,612 youth beneficiaries recruited and enrolled in the PPW component in 129 communities across Liberia's 15 counties. There are nine (9) farms per county in all counties except Montserrado County that has three farms instead. Each farming community has a federation of youth with 28 beneficiaries, meaning there are 252 beneficiaries per county. As phase 2 is expected to follow thereafter, the Project Management Team considers it important to obtain feedback from the beneficiaries about how well phase one implementation went. Consequently, the PMT has commissioned a survey to measure beneficiaries' levels of satisfaction with phase one interventions of the PPW component. The survey will be conducted in selected project communities involving PPW phase one beneficiaries as respondents. The result from the survey will inform the PMT decisions on modifying future intervention strategies and activities where necessary.

General Objective of the Survey

The overarching objective of the survey is to provide the PMT an external independent assessment of the beneficiaries' satisfaction with intervention activities for phase one of the PPW component.

Specific objectives of the survey

- Analyze beneficiaries feedback on the recruitment of project beneficiaries in terms of Fairness, transparency and (Gender) participation
- Assess the timeliness of the delivery of farming tools and planting materials and the implications for farming group performance
- Assess the timeliness of the payment of labor subsidy to beneficiaries documenting delays (if any) and the reasons for such delays
- Assess the incidence of drop-outs among beneficiaries and the reasons for drop-outs
- Assess beneficiaries' knowledge of the existence of the project's Grievance Redress System and its functionality
- Evaluate beneficiaries' satisfaction with the delivery of Life Skills and Business Management including Financial Literacy Training in terms of timeliness and quality
- Derive clue(s) from the entire survey findings and make operational and strategic recommendations

Survey Period

The survey will cover the period February 2018-January 31, 2019.

Scope of Work

The survey firm will undertake the following activities:

- Develop the survey design including, sample size, sampling procedure and description of data collection methodology
- Develop field plan and training package for survey team
- Formulate work schedules and outline concrete deliverables to be achieved
- Share work plan with client for review and approval
- Develop data collection instruments and share with client for review and approval
- Pre-test data collection instruments and make necessary corrections
- Plan and organize logistics for field activities
- Produce draft report and share with client for review and comments
- Produce and submit final reports to client for approval.

Minimum Qualifications of consultancy Firm

- An interested firm must have key staff for the assignment including a **lead researcher** with minimum of **Master Degree in any of the Social Sciences**, Evaluation and Research, Development Studies, Project Management or Education.
- **Must have a minimum of five (5) staff** with experience in conducting surveys, end of project evaluations, performance evaluations and MTRs.

- Must be a registered entity in Liberia and certify all the requirements for consultancy firm establishment as prescribed by the laws of the Republic of Liberia.
- Must have undertaken **at least two project evaluation assignments including end of project evaluations, performance evaluations and mid-term reviews (MTRs).**
- Must have staff with experience in electronic data collection.
- Must have staff with experience in using data analysis computer software eg. SPSS, STARTA, etc.

A Consultant will be selected in accordance with the **Consultant Qualification Selection (CQS)** method set out in the Consultant Guidelines.

Interested Individual Consultants may obtain further information at the address below during the office working hours between 8:00AM to 4:00 PM Local time.

Expressions of interest must be received by e-mail at **laceyopproject@gmail.com** or in hard copy to the address below no later than **Thursday, January 24, 2019, at 4:00 p.m. Local time.**

Attn: Roseline Wiah Ben, Human Resource Director
Liberia Agency for Community Empowerment, Executive Mansion Grounds
Monrovia, Liberia