### Job Title:
**JCB Operator (1 Person)**

### Organization profile and background:
**Welthungerhilfe**

Welthungerhilfe was founded in 1962 as the National Committee of the “Freedom from Hunger Campaign” set up by the United Nations’ Food and Agricultural Organization (FAO). Today it is one of the largest non-governmental organizations working in the area of development cooperation and humanitarian aid in Germany. Non-profit making, non-denominational and politically independent, the organization is run by a board of honorary members under the patronage of the German President.

Welthungerhilfe is working in 39 countries in Africa, Asia and Latin America and campaigns publically for fairer cooperation with developing countries. Its work is funded by private donations from the population at large and public grants including USAID/OFDA, ECHO (FPA P-partner), and works with funding from BMZ, German Foreign Office, DEVCO/Europe Aid, DFID, KFW among many others.

Welthungerhilfe has been working in Liberia since 2003 focusing on Agriculture/Sustainable Food and Nutrition Security, Infrastructure and WASH interventions.

**As of 01 April 2019, Welthungerhilfe Liberia implements a KfW co-financed Health System Strengthening project (–HSS), in the South East part of Liberia with a duration of 4 years.**

### Location:
Based in Zwedru with regular travel to other field locations in South East of Liberia.

### Duration:
1 year with possible extension

### Job purpose:
The aims of the position are to operate JCB machine and similar machines including driving of and maintenance of office vehicles/trucks. Responsible for transporting goods from one place to another using heavy or tractor trailer trucks

### Responsible to:
Logistics Officer -Southeast Liberia

### Responsible for:
JCB attendant

### Main Responsibilities:
- Backfilling, digging, loan, gravel spreading, sloping, banking, & trenching.
- Do land excavation using heavy equipment.
- Operate the equipment smoothly & safely with all attachment.
- Operate the equipment according to all relevant legislations policies and procedures.
- Follow the engineers or foreman instructions before taking actions.
- Complete of daily equipment inspection & general maintenance.
- Participate in routine maintenance.
- Fully understand how to operate and safely drive your assigned truck and vehicles
- Drive trucks with a Gross Vehicle Weight (GVW) over 26,000lbs
- Pick-up and safely transport goods to the intended destination
- Ensure contents are properly secure in a truck, flatbed to prevent damage /injury
- Obtain signatures to confirm and complete deliveries
- Stay on a predetermined route and ensure timely transport and delivery
- Report to a dispatcher any incidents encountered on the road
- Perform inspections of your truck prior to and following each trip
- Always ensure your truck is kept clean
- Maintain and Service truck when needed (refuel, change oil, tire pressure, repairs, etc.)
- Notify managers of any major maintenance or delivery issues encountered
- Timely report necessary repairs or other needed maintenance
- Immediately report any involvement of the project/office vehicle in any, even minor accidents, or any damage of theft of equipment from the vehicle
- Follow delivery schedule and rest at appropriate times
- Maintain detailed driving and delivery logs
- Track and report working hours
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- Adhere to Welthungerhilfe rules and regulations
- Ensure that the vehicle is not on the road between 7:00pm and 6:00am and that all exceptions of this rule have been approved by the management.
- Ensure that no passengers other than personnel of Welthungerhilfe and Implementing Partners are allowed on board.
- Load/unload and set-up/dismantle equipment transported to and from the office
- Obey all applicable traffic laws and drive in according to the weather/road conditions
- Always make safety a priority.
- Fulfillment of any other tasks which are assigned by the management and correspond in the general with the character of this position.
- Perform other related duties.

Requirements and Qualifications:

- Minimum 3+ years of proven work experience as machine operator in an international organizations/company
- Knowledge of JCB & BOB Cat operations,
- Able to fix the problem and able to operate JCB
- Knowledge in safety and maintenance.
- Valid Truck driver’s license required
- Clean driving record with no violations
- Skilled at driving and parking large, heavy vehicles
- Physically and mentally fit
- Ability to lift 80 lbs. at a time
- Able to operate an electric lift, hand trucks, pallet jacks etc.
- Pallet Jack experience required, forklift experience preferred.
- Proficient using GPS and other routing systems

Education: High School diploma or GED equivalent preferred

Languages: Excellent command of spoken and written English

Computer skills: Good knowledge of Microsoft Office, especially: Word and Excel
Good working knowledge of modern communication systems

Personal Skills:
- Disciplined, dependable, and resourceful
- Team player; able to work in a multi-cultural environment
- Able to take initiative, self-motivated/independently working
- Integrity
- Alert, focused, and detail-oriented
- Ability to handle work in high work pressure situation.

Starting date: ASAP

Applications for this position should be sent to: Welthungerhilfe is an equal opportunities employer, therefore qualified females are encouraged to apply for this position. Please send softcopies of a motivation letter and CV to the below email with the subject:

“Application for LBR 1061-HSS JCB Operator – Zwedru”.

To: Recruitment.Liberia@welthungerhilfe.de

Closing date: January 5, 2020 @ 4:00PM

Note: After reviewing the applications received by the closing date, within two (2) weeks period “if you don’t hear from us consider your application unsuccessful.” We encourage you to apply again for posted and advertised positions in our Organization, for which you qualify in the future.