



IRC Liberia
POSITION: Senior Response Officer
LOCATION: Monrovia, Liberia
START DATE: ASAP
REPORTS TO: Women Child Protection and Empowerment Coordinator

Requisition ID: req7852

Job Title: Senior Response Officer

Sector: Women Protection & Empowerment

Employment Category: Fixed Term

Employment Type: Full-Time

Open to Expatriates: No

Location: Monrovia, Liberia

Job Description

Founded in 1933 at the request of Albert Einstein, the International Rescue Committee (IRC) (www.Rescue.org) helps people whose lives and livelihoods are shattered by conflict and disaster, to survive, recover and gain control of their future. The IRC responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. At work today in over 42 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home. IRC has worked in Liberia since 1996 and is one of the largest humanitarian actors in the country. In Montserrado County, Nimba and Lofa counties the IRC has been working in partnership with the Ministry of Gender, Children, and Social Protection, Ministry of Health and the SGBV crime unit (MOJ) in ending Violence Against Women and Girls in Liberia and bring men and stakeholders on board in serving as allies to women and girls and creating safer communities for all.

JOB OVERVIEW:

The Senior Response Officer will be responsible for leading the delivery of survivor-centered case management services. They will supervise and provide support to two women's and child protection and empowerment (WCPE) case management officers in Montserrado county and local partner staff; including capacity building and coaching to enhance the quality of GBV service delivery, weekly review meetings, and case management team debrief sessions to support identified challenges. The successful candidate will also provide technical assistance to partners on case management and psychosocial support for survivors of gender-based violence, women and girls through the Women Rise curriculum, adolescent girls programming, and awareness raising activities. The Senior Response Officer is required to adhere to the IRC GBV case management guidelines and international standards of GBV case



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management. In addition, they will oversee the implementation of all response activities at the community level and serve as liaison between IRC and the partners on response activities.

SPECIFIC RESPONSIBILITIES:

PROGRAM ADMINISTRATION

- The Senior Response Officer will supervise all response activities in this Raising Voices Programme and is responsible as lead trainer for the delivery of technically comprehensive and competent training packages.
- The Senior Response Officer will supervise the implementation of the psychosocial support strategy to meet the needs of survivors, women and girls.
- In collaboration with the Technical Coordinator, assess and build the capacity of IRC colleagues and partners to provide quality psychosocial and basic case management services to survivors of GBV, women and girls
- Supervise Case Management Officers to carry out all case management and psychosocial support activities, and ensure weekly work-plans for case management officers are completed.
- Guide monthly update meetings with case management officers.
- Ensure that all work is done in accordance with established protocols and within ethical guidelines.

FINANCIAL AND LOGISTICAL RESPONSIBILITIES

- Raise, file, and manage PRs for the Response activities work stream to be verified on a monthly basis by the WCPE Coordinator.
- Communicate program progress, constraints, needs, and any other operational matters to the WCPE Technical Coordinator.
- Communicate supply and logistical needs to supervisor and adhere to all relevant IRC policies.
- Ensure adherence to IRC Finance and Logistics Policy.

STAFF SUPPORT AND SUPERVISION

- Ensure regular on-site supervision and mentoring of case management officers & Partners
- Develop, deliver, and evaluate quality capacity building training for staff & partners
- Ensure that all work with survivors, women and girls is carried out in accordance with established protocols and within best practice standards and guidelines.
- As needed for difficult or complex cases, provide assistance to case management officers and where appropriate liaise with WCPE Coordinator when necessary.

PLANNING AND COORDINATION



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- Communicate program progress, constraints, needs identified and any other matters pertaining to the operations of the program to the WCPE Coordinator.
- Attend adolescent girl protection and empowerment coordination meetings as needed to ensure that all sectors (health, legal/justice, security, and psychosocial) are working together to meet the needs of girls and to prevent VAWG.

REPORTING, MONITORING AND EVALUATION

- Compile and submit comprehensive narrative monthly project reports to the WCPE Coordinator.
- Work with the M&E team to ensure that effective monitoring and evaluation systems are in place.
- Ensure that all internal IRC reporting requirements are met and that reports are of a high quality and submitted on time.

OTHER DUTIES

- Foster a sense of team spirit among program staff & partners that is conducive to all staff improving their knowledge and skills base.
- Ensure protection of beneficiaries from sexual exploitation and abuse by immediately reporting as per the IRC Way.
- Perform other tasks as requested by Program Managers and Technical Coordinator.

Qualifications

- Bachelor of Arts or Science in Social Science, Public Health, Development Studies, or other related field required.
- Clear understanding of gender, human rights, and issues surrounding violence against women and girls.
- Experience facilitating trainings and workshops and mentoring others.
- Minimum two years' experience with an INGO in GBV and/or gender-focused programs preferred.
- Comfortable with computers, able to use Word and Excel.
- Comfortable working as a team and in coordination with other health care services providers.
- Demonstrated ability to work individually and complete activities on time and to best practices.
- Fluency in spoken and written English is required.
- Clear understanding of and interest in the wellbeing of women and girls, and supporting their healing after the experience of violence.
- Demonstrated understanding of and ability to maintain confidentiality and respect for clients.



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- Positive and professional attitude, including ability to lead and work well in a team setting.
- Strong ability to maintain composure, prioritize work under pressure, and work in a difficult environment.

To apply, kindly click on the link below and follow the instructions

<https://rescue.csod.com/ats/careersite/jobdetails.aspx?site=1&c=rescue&iid=7852>

Standards for Professional Conduct:

The IRC and IRC workers must adhere to the values and principles outlined in *IRC Way - Standards for Professional Conduct*. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Sexual Harassment, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Deadline for submission of Application is January 26, 2020 at 4:30 PM