EpiC Liberia Technical Officer (level II) - Capacity Building

Position: Technical Officer- Capacity Building (Level II)
Location: Monrovia
Report to: EpiC Liberia Technical Advisor

Project Description
FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in Health, Education, Nutrition, Environment, Economic Development, Civil Society, Gender, Youth, Research and Technology—creating a unique mix of capabilities to address today’s interrelated development challenges. FHI 360 serves more than 60 countries, all 50 U.S. states and all U.S. territories.

FHI 360 is seeking applications for the position of Technical Officer- Capacity Building for the Meeting Targets and Maintaining Epidemic Control (EpiC) project in Liberia. EpiC is a five-year global project funded by the U.S. President’s Emergency Plan for AIDS Relief (PEPFAR) and the U.S. Agency for International Development (USAID). The project will provide technical assistance (TA) and direct service delivery to break through barriers to 95-95-95 and promote self-reliant management of national HIV programs by improving HIV case-finding, prevention, treatment programming and viral load (VL) suppression among key and vulnerable populations in three counties of Liberia.

Job description
The Capacity Building TO will provide technical support and capacity building to CSO partners and health facilities spanning three countries and ten health districts. He/She will work closely with CSO partners to strengthen their capacity regarding; financial systems, index testing and accessibility, peer educators and network, ability to reduce stigma and discrimination. They will provide ongoing mentorship to a spectrum of facility staff and work to organize and coordinate trainings and develop and maintain relationships with community partners. This position will be based in Monrovia and report to the Technical Advisor.

Position Responsibilities
- Support CSO partners with their capacity building strengthening including planning and coordinating trainings with CSO partners as required.
- Assist to increase organizational development, such as leadership and managerial capacities to better pursue organizational missions and financial management to strengthen the financial systems and compliance with donor rules and regulations.
- Ensure capacity development activities are appropriately integrated within EpiC technical activities.
- Work closely with the technical team to build capacity of CSOs to strengthen technical implementation, offer index testing, improve accessibility of KP-friendly and appropriate activities to ensure consistency in approach to working with CSO partners.
- Work with the technical team to build capacity of CSOs to manage peer educators and peer navigators to ensure proper planning and implementation of community engagement related activities (demand creation, group, and individual education sessions) in compliance with the EpiC Implementation guide.
• Develop and/or adapt FHI 360’s assessment tools to gauge partner and institutional capacity for quality HIV prevention programming
• Assist the Finance and Grants Manager in pre-award activities and subcontract management to better pursue organizational missions and financial management to strengthen the financial systems and compliance with donor rules and regulations.
• Provide guidance and training to grantees on compliance with USAID policies and regulations and PEPFAR guidance in coordination with the Finance and Grants Manager.
• Collaborate with CSO partners and support the follow up of WORTH activities and ensure sustainability/continuity of this intervention.

Minimum Qualifications and Requirements
• Bachelor's degree or its international equivalent. 5-8 years of management and technical assistance experience.
• Prior experience in operational coordination and management of CSOs
• Experience in technical capacity building of Liberian non-governmental organizations (NGOs) and community-based organizations (CBOs), especially those working with vulnerable populations.
• Articulate and professional and able to communicate in a clear, positive fashion with clients and staff.
• Has sensitivity to cultural diversity and understanding of the political, contextual, and ethical issues in assigned areas.
• Prior work experience in a non-governmental organization (NGO), government agency, or private company.
• Must be able to read, write, and speak fluent English.

The position will be based in FHI 360’s office in Monrovia.

Suitably qualified candidates openly living with HIV and/or who are representative of the key populations affected by HIV are also actively encouraged to apply.

Application:
Send a CV and motivation letter to Linkages-Liberia@fhi360.org. Deadline Friday 2nd Oct, 2020 at 5 pm GMT