

## Job Vacancy Head of Project

Organization profile	Welthungerhilfe was founded in 1962 and supports people living in deprivation and poverty, irrespective of the color of their skin, their religious beliefs, or their worldview. Welthungerhilfe has been implementing relief and development projects in Liberia since 2003 with a focus on Agriculture/Inclusive Food Systems and Nutrition Security, Infrastructure, Health System Strengthening and WASH.
Location:	60% Zwedru, 40% project locations in the southeast
Objective of the Position:	The Head of Project will lead the implementation and management of projects on the basis of specified directives in terms of content, schedule, and budget; and in compliance with Welthungerhilfe's standards and donor contractual obligations.
Responsible to:	Administrative Line Manager (Country Director), and (Technical) Head of Programme.
Core Duties and Responsibilities:	<p><b>Development and Management of Project(s)</b></p> <ol style="list-style-type: none"> <li>1. Take responsibility for the operative implementation and management of project(s) and judicious use of funds.</li> <li>2. Ensure that relevant project support is in place (Logistics, Security, Finance administration, etc).</li> </ol> <p><b>Leadership:</b></p> <ol style="list-style-type: none"> <li>1. Provide leadership for all staff according to the Welthungerhilfe core values and HR policies.</li> <li>2. Ensure that all staff complete Employee Dialogue as required.</li> <li>3. Ensure security protocols and report all security-related incidents to the Country Director within 24 hours.</li> </ol> <p><b>Representation, Collaboration and Networking</b></p> <ol style="list-style-type: none"> <li>1. Represent Welthungerhilfe in Grand Gedeh County or as directed by the Deputy Country Director.</li> <li>2. Actively Participate in Welthungerhilfe Liberia Country Management Forum.</li> </ol> <p><b>Miscellaneous Duties</b></p> <ol style="list-style-type: none"> <li>1. Contribute to the development and execution of Welthungerhilfe's Liberia country strategy.</li> <li>2. Actively participate in Welthungerhilfe Liberia Country management forum.</li> </ol>
Education	A post graduate degree in Business Administration, or related discipline. A degree in civil Engineering will be an advantage.
Professional Experience	<ol style="list-style-type: none"> <li>1. Minimum of 5 years' experience in project development and management, MEAL.</li> <li>2. Proven ability to supervise construction projects.</li> <li>3. Proven experience in organizational leadership.</li> <li>4. Proven Experience in working with the major European donors.</li> <li>5. Proven experience of working with the project-based operational model is an advantage.</li> </ol>
Language Skills	Excellent spoken and written English.
Personal Skills	<ol style="list-style-type: none"> <li>1. Strong analytical skills.</li> <li>2. Proven ability to work independently on own initiative, assess risk and plan and execute project deliverables effectively...</li> <li>3. Ability to pay attention to details, with the capacity to differentiate and mitigate strategic risks.</li> <li>4. Strong interpersonal skills and the ability to work in a multi-cultural environment.</li> <li>5. Ability to scope with stress.</li> <li>6. Consistently manifest high integrity standards.</li> </ol>
How to Apply	<p>Please send application package; <u>one-page Motivation LETTER</u> and a maximum of 2 pages CURRICULUM VITAE (CV), and contact details of 3 professional referees to: <a href="mailto:recruitment.Liberia@welthungerhilfe.de">recruitment.Liberia@welthungerhilfe.de</a> Subject Line: Application for the position of <b>2601- Head of Project</b></p> <p>Welthungerhilfe is an equal opportunities employer, therefore <b>qualified females</b> are encouraged to apply. A detailed Job Description can be obtained from Welthungerhilfe's Monrovia Office</p>
Closing Date	February 20, 2026