



REPUBLIC OF LIBERIA  
MINISTRY OF FINANCE AND DEVELOPMENT PLANNING



VANCANCY ANNOUNCEMENT  
CODE: MFDP/MCC/NC/12/19/25

**EXTERNAL/INTERNAL RECRUITMENT**

<b>POSITION TITLE</b>	<b>National Coordinator</b>
<b>REPORT TO</b>	<b>Minister of Finance &amp; Development Planning / Designee</b>
<b>ASSIGN UNIT/DEPARTMENT</b>	<b>Liberia Compact Development Office</b>
<b>DEPARTMENT/FUNCTIONAL RELATIONS</b>	<b>FM/DOA/DFA/ DEM /DBDP/CAGD</b>
<b>EXTERNAL RELATIONSHIPS</b>	<b>MCC-USA, Ministries, Agencies, and Commissions, Development Partners, Judiciary, Legislature, CSOs, Private Sector, etc.</b>
<b>APPLICATION START DATE</b>	<b>December 19, 2025</b>
<b>APPLICATION CLOSING DATE</b>	<b>January 9, 2025</b>
<b>OFFICIAL START DATE</b>	<b>February 1, 2026</b>

**1. NATIONAL COORDINATOR**

During the development of a compact program, each eligible country must mobilize significant financial and human resources, data and information, and critical inputs from its public sector, private sector and civil society. The National Coordinator leads these processes by managing the detailed day-to-day work of the specialized staff on the Compact Development Team and by engaging key stakeholders across government ministries and agencies, the business community and civil society organizations.

To be successful, a National Coordinator must be able to manage and respond to demands from multiple stakeholders, including politicians, business leaders and other influential segments of the public; coordinate multiple streams of complex tasks; delegate tasks without losing sight of details; communicate clearly and effectively; and inspire and motivate stakeholders and staff. A National Coordinator must be authorized to make decisions on compact-related matters and must have access to the highest levels of decision-makers within the Government in order to ensure compact development proceeds efficiently.

## **2. DESCRIPTION OF MAIN RESPONSIBILITIES:**

- Coordinate closely with senior Government officials to understand and effectively represent the eligible country's priorities in the development of a compact program.
- Serve as the primary point of contact for the exchange of critical operational information between the Government and MCC, to include developing a clear and complete understanding of MCC's compact development process, requirements, and investment criteria.
- Manage the entire compact development process on behalf of the Government, to include guiding the initial analysis and assessment of economic development challenges; leading the identification of concept projects that will address those challenges, promote poverty alleviation and raise economic growth; coordinating the development and design of agreed projects that satisfy MCC's investment criteria and other requirements.
- Recruit well-qualified, specialized staff for a Compact Development Team and provide high-level executive leadership, management and coordination over its day-to-day work.
- Build, maintain and leverage effective relationships with key officials, offices, individuals and staff throughout the Government to ensure the dissemination of information, secure the commitment of all necessary information and resources, and motivate the timely completion of critical tasks.
- Report periodically to the President or other designated political point of contact to provide timely updates on the status of the compact development process, obtain high-level support and approval for key decisions, and identify and resolve issues.
- Actively engage important political stakeholders, private business leaders, civil society organizations and international donors throughout the compact development process, and otherwise serve as a visible public representative of the Government's compact development efforts.
- Plan and implement periodic visits by MCC personnel and senior officials.

## **3. QUALIFICATIONS:**

- Academic degree in management, business administration, public administration, finance, economics, law, communications or another relevant professional field.

- Ten (10) or more years of prior experience in senior management positions in a high-profile or strategic public sector or private entity.
- Demonstrated ability to manage a large institution, program or project with a staff of ten or more personnel and a budget of more than \$1 million annually.
- Outstanding leadership and organizational skills and the ability to work in large, multi-cultural teams. Ability to work well under the pressure of ambitious deadlines and high expectations.
- Prior experience briefing high-level Government officials and supporting complex public-sector decision-making processes. Strong capacity to identify solutions to competing priorities.
- Significant prior experience working on economic development planning or the execution of economic development projects is strongly preferred. Experience working with international donor organizations and a combination of experience inside and outside Government also preferred.
- Excellent written and verbal communication skills in English.

#### **4. LEVEL OF EFFORT:**

The National Coordinator should be available on a full-time basis throughout the compact development process, which generally lasts from two to three years. The role is rigorous and demanding, and for that reason, the National Coordinator should not have significant competing responsibilities during this time.

#### **5. COUNTERPART STAFF:**

The National Coordinator will work directly with MCC's Country Director (CD) for the eligible country.

#### **6. APPLICATION REQUIREMENT:**

- A Detailed Cover Letter expressing intent
- Resume/CV
- Address your application to: the **MCC Recruitment Committee, Liberia** or via [mcc\\_recruitment@mfdp.gov.lr](mailto:mcc_recruitment@mfdp.gov.lr)

**NOTE: Due to the high volume of applications we normally receive, ONLY shortlisted candidates will be contacted.**

