

## VACANCY ANNOUNCEMENT

PMS International Mainstay Inc. is inviting applications from qualified and experienced candidates for an upcoming road construction project. Interested applicants who meet the requirements below are encouraged to apply.

Application Deadline: February 27, 2026

Job Title	Minimum Qualification	Key Responsibilities	Years of Experience
Administrative Assistant	Bachelor's degree in Business Administration or related field	Provide day-to-day administrative and clerical support to the project and site teams. Office administration, documentation, coordination, reporting	3-5 years
Assistant Engineer	Bachelor's degree in Civil Engineering	Assist with site supervision, coordination, quality control, technical reporting	5+ years
Surveyor	Diploma or Degree in Surveying	Site surveying, measurements, setting out works	3-5 years
Foreman	Technical certificate or equivalent experience	Supervise site activities, manage workers, ensure productivity	5+ years
Re-bar Worker	Vocational/Trade certificate or proven skills	Re-bar cutting, bending, fixing for concrete works	3+ years
Safety Officer	Certificate/Diploma in Occupational Health & Safety	Enforce safety standards, site inspections, incident reporting	3+ years
Carpenter	Vocational/Trade certificate or equivalent experience	Formwork, woodworks, site carpentry	3+ years
Mason	Vocational/Trade certificate or equivalent experience	Block laying, concrete and finishing works	3+ years
Welder	Vocational/Trade Certificate or equivalent experience	Welding of metal components, repairs	3+ years

Electrician	Vocational/Trade certificate in Electrical Installation	Electrical installations, maintenance, troubleshooting	3-5 years
Heavy Equipment Operators -excavator, front end loader, Back hoe, bulldozer, crane, compactor, etc.	Valid operator license/certification	Operate and maintain heavy construction equipment	5+ years
Dump Truck Driver	Valid driver's license	Transport construction materials safely and efficiently	5+ years
Light Vehicle Driver	Valid driver's license	Staff and materials transportation	3+ years

**Application Method:**

Qualified candidates should submit their CV/Resume online to:

[hrvacancy@pmsmainstay.com](mailto:hrvacancy@pmsmainstay.com)

Only shortlisted candidates will be contacted.