



OFFICE OF THE PROCUREMENT DIRECTOR

FREEPORT OF MONROVIA
BUSHROD ISLAND
P.O. BOX 1849
MONROVIA, LIBERIA



N A T I O N A L P O R T A U T H O R I T Y O F L I B E R I A

GATEWAY TO LIBERIA'S ECONOMY

Invitation for Bids (IFB) | September 12, 2025

Title: Construction (Building – Head Office- Port of Buchanan)

1. The National Port Authority has received funding from its 2025 Budget and intends to apply portion of the funds towards the construction of a 3-storey office building in Buchanan, Grand Bassa County.
2. The National Port Authority (NPA) now invites sealed bids from eligible and qualified bidders for the construction of a 3-Storey Office Building.
3. Schedule of Requirement:

No	Description	Package number (Code)	Quantity	Date: Issued/Closing
1	Construction (Building – Head Office- Port of Buchanan)	IFB NO, NPA/NCB/018/2025	1	September 15 – October 29, 2025 @12 AM

4. Bidding will be conducted through the Competitive Bidding process approved by the Public Procurement Commission, specified in the Public Procurement Act of Liberia.
5. All interested eligible bidders may obtain copy of the bidding documents from the Procurement Department of the National Port Authority beginning September 15, 2025, Monday – Friday at 8:00am to 4:00 pm, when a non-refundable fee of **USD 200.00** is paid to NPA's ECO Bank USD Account. The Account Title and Number are: **National Port Authority; 6100225392.**
6. Qualification requirements include:
 - *Article of Incorporation*
 - *Valid Business Registration*
 - *Valid Tax Clearance*
 - *Valid PPCC Updated Vendor Certificate*
 - *valid Ministry of Public Works Certificate*
 - *Valid ALCC Certificate*
- Note: Detail information related to other requirements is contained in the bid documents.**
7. Sealed bids must be delivered to the address below before or at 12:00 Pm on October 29, 2025. Electronic bidding **shall not** be permitted.
8. Late Tenders will be rejected. Bids will be opened physically on Monday, October 29, 2025 at 12:00 pm in the Conference Room of the National Port Authority, in the presence of the Bidders or bidders or representatives who choose to attend in person.
9. All bids must be accompanied by a Bid Security in the form of a bank guarantee (2% of total bid price) from a local bank.

10. The address referred is:

Info: The Procurement Department | National Port Authority
Tel: 0886501319/ 0770777242
Email: info.procurement@npa.gov.lr

Signed: _____
MANAGEMENT