



LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY

P.O. Box 1994, 2nd & 3rd floor, Clay Building

Sekou Toure Avenue, Mamba Point

Monrovia, Liberia

REQUEST FOR EXPRESSIONS OF INTEREST (REOI) FOR CONSULTANT TO DEVELOP THE LMHRA FIVE-YEAR STRATEGIC PLAN (2025-2029)

The Government of the Republic of Liberia through the **Liberia Medicines and Health Products Regulatory Authority (LMHRA)** has received funds through its internal revenue generation and intends to apply part of the proceeds to hire an experienced and expert Consultant to Develop the LMHRA Five-Year Strategic Plan (2025-2029).

The Liberia Medicines and Health Products Regulatory Authority (LMHRA) is a statutory regulatory body established by the Act of the Legislature in 2010 with a mandate to ensure the safety, efficacy, and quality of medicines and health products circulated in Liberia. Over the years, LMHRA has made significant progress in strengthening regulatory systems, enhancing laboratory services, and aligning with international regulatory benchmarks such as the WHO Global Benchmarking Tool and the African Medicines Regulatory Harmonization (AMRH) framework.

With the expiration of its current strategic plan (2020–2025), LMHRA seeks to develop a new Five-Year Strategic Plan (2025–2029) that will guide institutional growth, improve regulatory effectiveness, and ensure public health protection over the next planning cycle.

Qualifications and Experience

The Consultant must possess the following:

- Education: Advanced degree (Master's or higher) in Pharmacy, Pharmaceutical Sciences, Public Health, Health Policy, Strategic Management, or related field
- Professional Experience:
 - At least 10 years of relevant experience in strategic planning, organizational development, or institutional reform
 - Proven track record of developing strategic plans for health regulatory agencies or health sector institutions
 - Familiarity with regional and global regulatory frameworks and benchmarks (WHO GBT, AU Model Law, ECOWAS-MAS)
 - Experience working in Sub-Saharan Africa; experience in Liberia is an added advantage
- Skills:
 - Excellent facilitation, stakeholder engagement, analytical writing, and report development skills

Responsibilities: The Consultant will be expected to perform the following task during the contract period:

- Conduct a desk review of LMHRA's existing documents including the 2020-2024 Strategic Plan, legal and policy frameworks, reports and institutional assessments

- Conduct stakeholder consultations, interviews, and focus group discussions with internal and external actors.
- Facilitate situation and capacity assessments including SWOT and stakeholder analysis
- Identify strategic priorities in alignment with national development goals, MOH policies, regional regulatory frameworks (e.g. ECOWAS-MWA, AUDA-NEPAD), and global health standards (e.g. WHO benchmarks).
- Draft the Strategic Plan with clearly defines vision, mission, values, strategic goals, objectives, performance indicators, implementation framework, monitoring and evaluation mechanisms, and costing.
- Facilitate validation and finalization processes
- Present the final Strategic Plan to LMHRA leadership and stakeholders.

Reporting and Time Schedules: this assignment will be conducted over the period of three months, from July 28, 2025 to October 28, 2025, structured as follows:

- a. Week 1-2: Inception, literature review, and work plan development
- b. Week 3-6: Stakeholder consultations and situation analysis
- c. Week 7-9: Strategy formulation and drafting
- d. Week 10-11: Review and validation
- e. Week 12: Finalization, presentation and handover

An individual consultant or a firm will be selected in accordance with the procedures set out in the Public Procurement and Concessions Commission (PPCC) Act of 2010 and the Regulations of 2010 and the Procurement and Logistics Manual of the LMHRA.

Interested applicants may access the detailed Terms of Reference (TOR) via the link:

https://www.lmhra.gov.lr/new/pg_img/ToR%20for%20Strategic%20Plan%20Consultant%20.pdf

Please note that all Expression of Interests shall be sent electronically to the emails listed below:

Expressions of interest (EOI) must be delivered to the address below by email on or before Friday, July 18, 2025 16:00 hours. All EOIs must be marked “**IFBNO-LMHRA-LCS-01-25 (Hiring of Consultant to Develop the LMHRA Five-Year Strategic Plan (2025-2029))**” *Please indicate the position in the subject line of the email, if you choose to submit your expression via email.*

Liberia Medicines and Health Products Regulatory Authority

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