



**REQUEST FOR PROPOSAL (RFP)  
FOR FINANCIAL AUDIT OF YMCA LIBERIA PROGRAM  
“SOCIAL INCLUSION THROUGH COMMUNITY DIALOGUE PROJECT”  
FOR THE PERIOD JUNE 1,2024 – MAY 31,2025**

The Young Men Christian Association (YMCA) of Liberia invites proposals from independent audit firm/consultant to conduct an external financial audit service of its project funded by the Swedish International Development Cooperation Agency (SIDA) implemented by the YMCA of Liberia.

Candidates is expected to review the attach Terms of Reference and submit an initial proposal to the YMCA of Liberia, which could lead to an invitation to attend an interview for the engagement.

The initial proposal should include but not limited to the below:

1. a cover letter setting out your firm qualifications, experience and suitability for this task, as well as two suitable contacts who can give a professional reference on your recent work as a consultant on accounting and financial audits
2. Must submit CVs of technical staff;
3. Must submit a document explaining the methodology to be use, including the number of days for actual work and timeline stipulations;
4. A detailed budget costing the engagement.

Candidates must have extensive knowledge of, and experience in, financial audits in Liberia as well as a proven track record in similar accounting consultancies.

A shortlist will be drawn up of prospective candidates who will be invited for interview.

Candidates should send their initial proposals and/or inquiries to:

The YMCA of Liberia [application@ymca.org.lr](mailto:application@ymca.org.lr) Should you have any question about the request, please referred to the term of reference for the proposal with contact numbers 0886-510-638 / 0770-649-565

**[The deadline for submissions of proposal is Monday August 30, 2025.](#)**

## **SECTION 1: BACKGROUND:**

The Liberia YMCA was founded in 1881 in Harper, Maryland County. YMCA of Liberia is a non-for-profit membership-based organization specialized in youth development for over a century with proof of holistic youth development work in local communities and a national presence. YMCA of Liberia is also a part of a continental and global YMCA family for shared learning and support, with strong volunteer base of young people and professional practitioners serving on boards and community steering groups

In June 2023, the YMCA of Liberia was awarded a grant to be used exclusively for the implementation of the project during the period from June 2023 to May 2026 for the activity period within sixteen project locations across nine counties in Liberia. The three-year project is funded by the Swedish International Development Cooperation Agency (SIDA) and aims to create safe spaces where young people are active contributors to sustaining peace in Liberia through community dialogues and engagement, youth peace clubs and Alternative Dispute Resolution mechanisms. The PSICD project strengthens processes of reconciliation and conflict resolution in Liberia at individual, family, community and institutional / local governmental levels.

The project has the goal of ‘facilitating a process wherein community members can address the underlying causes of conflict and trust, regain dignity and enable trust, reduce social and mental distress by giving new and adequate meaning to conflicts caused by religion, land or lack of trust in project locations. YMCA focused on two intermediate results:

- Outcome 1: Improved citizen participation and positive youth engagement with local authorities and community members in resolving disputes for increased social cohesion.
- Outcome 2: A peaceful and safe school environment is established for students to reach their full potential and be empowered to serve as agents of change, ensuring transformation from subjects to citizens:
- Outcome 3: Improved interpersonal relations, conflict mitigation skills and social cohesion among young people who are out of school to achieve their full potentials and be agents of change.
- Outcome 4: Improved capacity of YMCA to respond to the needs of young people and be socially relevant in the communities she serves.

### **[STAKEHOLDERS PARTICIPATION]**

All relevant personnel of the YMCA including the Finance and Programmes will be available to provide responses to issues that might arise. At the same time, full access to all relevant documentation related to the project will also be given to the Contracted Firm upon the commencement of the engagement.

### **[DELIVERABLES & TIME FRAME]**

A draft report should be submitted to SIDA and the YMCA of Liberia electronically in Microsoft Word. The report should be no longer than 30 pages excluding cover page, table of contents, summary and

appendixes. The audit should not take more than 15 working days (including preparation, actual field work and report writing).

- ✦ Deadline for submission of proposal is on Monday August 30, 2025 at 15:00 hours GMT.
- ✦ Contract is expected to be awarded Monday September 8, 2025
- ✦ Submission of draft audit report is expected on Monday September 26, 2025
- ✦ Submission of final audit report is expected on Friday September 30, 2025