



## MINISTRY OF FINANCE AND DEVELOPMENT PLANNING



# VACANCY ANNOUNCEMENT

**CODE: DOFA/TFP/08/06/25/MFDP**

## INTERNAL/EXTERNAL RECRUITMENT

<b>POSITION TITLE</b>	<b>Technical Focal Point – Economic Management</b>
<b>REPORT TO</b>	<b>Deputy Finance Minister for Economic Management</b>
<b>ASSIGN UNIT/DEPARTMENT</b>	<b>Department of Economic Management</b>
<b>DEPARTMENT/FUNCTIONAL RELATIONS</b>	<b>FM/DOA/DFA/ DEM /DBDP/CAG</b>
<b>EXTERNAL RELATIONSHIPS</b>	<b>Public, Ministries, Agencies, and Commissions, Development Partners, Judiciary, Legislature, etc.</b>
<b>APPLICATION START DATE</b>	<b>August 6, 2025</b>
<b>APPLICATION CLOSING DATE</b>	<b>August 18, 2025</b>
<b>OFFICIAL START DATE</b>	<b>September 1, 2025</b>

The Department of Economic Management is responsible for formulating, implementing, and monitoring Liberia's economic policies and programs. As the principal adviser to the Government of Liberia on economic policy, the department plays a central role in shaping the country's economic direction, including driving the flagship Arrest Agenda for Inclusive Development (AAID). It oversees debt management, external resource mobilization, and financial relations with bilateral and multilateral institutions, ensuring the effective coordination of foreign aid and external debt management.

Additionally, the department serves as the primary liaison with the Central Bank of Liberia on macroeconomic policies and is responsible for financial sector oversight, including policies on banking, insurance, and capital markets. The Technical Focal Person (TFP) will provide expert technical support and strategic advice to the Deputy Minister for Economic Management. The TFP will facilitate policy formulation, strategic planning, and program implementation while ensuring seamless coordination between the department, other government agencies, development partners, and key stakeholders.

The TFP provide high-level technical, analytical, and strategic policy support in macroeconomic management, ensuring evidence-based decision-making, coordinated fiscal policy development, and alignment with Liberia's economic reform and growth agenda. The TFP will Provide technical support for the preparation of annual and quarterly macroeconomic updates, including real sector outlooks and balance-of-payments forecasts. Serve as secretariat support to the

Economic Management Team (EMT), ensuring timely coordination between MFDP, CBL, LRA, and international development partners.

## **DUTIES GENERAL MANAGEMENT FUNCTIONS:**

### **Strengthening Operational Efficiency & Policy Implementation**

- Act as the liaison between the Office of the Deputy Minister for Economic Management and the Department of Economic Management to ensure smooth coordination and follow-ups.
- Track and support the execution of key economic policies and initiatives, ensuring alignment with national priorities.
- Identify bottlenecks in policy implementation and recommend practical solutions to enhance efficiency.

### **Supporting Economic Policy Development & Result-Driven Execution**

- Provide technical input in developing and reviewing economic policies, ensuring they align with Liberia's development agenda.
- Work with the Economic Policy Unit to assess the impact of policies on growth, stability, and fiscal sustainability.
- Monitor policy effectiveness and prepare reports to inform decision-making at senior levels.

### **Enhancing Macroeconomic Stability & Financial Sector Oversight**

- Assist in macroeconomic forecasting and scenario analysis to inform fiscal planning.
- Track key macroeconomic indicators such as inflation, GDP growth, and exchange rates to support evidence-based policy decisions.
- Ensure timely updates and distribution of financial sector stability reports to key stakeholders.

### **Ensuring Effective Debt Management & Fiscal Sustainability**

- Monitor public debt levels and support the development of debt sustainability strategies.
- Track debt repayment schedules to ensure compliance with borrowing limits and fiscal risk management policies.
- Support the preparation of periodic debt performance reports for decision-makers and development partners.

### **Strengthening Aid Coordination & Donor-Funded Project Oversight**

- Track the implementation of donor-funded projects to ensure alignment with national development goals.
- Facilitate coordination between the department and development partners to enhance aid effectiveness.

- Ensure timely reporting on aid utilization and address implementation challenges in donor-supported programs.

### **Ensuring Comprehensive Reporting & Stakeholder Communication**

- Prepare periodic reports on economic performance, debt management, and aid coordination.
- Track and document progress on key economic initiatives, ensuring timely updates to the Office of the Deputy Minister for Economic Management and the Department.
- Strengthen stakeholder engagement by facilitating communication between government agencies, donors, and policymakers.

### **EXPECTED DELIVERABLES:**

- Bi-annual macroeconomic performance reports.
- Inputs to the Medium-Term Macroeconomic and Fiscal Framework (MTMFF).
- Briefing notes and policy memos for Cabinet and inter-ministerial technical meetings.
- Quarterly Economic Bulletins and Development Partner Coordination Notes.

### **REQUIRED QUALIFICATIONS:**

- Master's degree in Macroeconomics, Applied Economics, or Development Economics.
- At least 5–7 years of relevant experience in macro-fiscal policy formulation, economic modelling, or public sector advisory roles.
- Advanced knowledge of econometrics software (Stata, EViews, R) and data visualization tools.
- Proficiency in fiscal simulation tools, public financial management systems, and policy analysis.
- Proven experience in fiscal management, public budgeting, and economic analysis.
- Strong analytical skills, including the ability to interpret economic data and make informed recommendations. Advanced knowledge of fiscal policy, public finance management, and economic forecasting.
- Excellent written and verbal communication skills, with the ability to present complex fiscal information in a clear and concise manner. Proficiency in the use of Microsoft office suite: Word, Excel, PowerPoint, etc.

### **APPLICATION REQUIREMENT:**

- Cover Letter expressing intent
- Resume/CV
- Address your application to: the **Human Resource Unit, 3<sup>rd</sup> Floor, Ministry of Finance and Development Planning, Broad & Mechlin Streets, Monrovia, Liberia**, or via [hrrservices@mfdp.gov.lr](mailto:hrrservices@mfdp.gov.lr) or deliver hardcopy to the same address.

**NOTE: Due to the high volume of applications we normally received, ONLY shortlisted candidates will be contacted due to the high volume of applicants.**